

# Digital Signature Certificate Subscription Form

Class of Certificate	Class 2	<input type="checkbox"/>	Type of Certificate	Individual	<input type="checkbox"/>	Signing	<input type="checkbox"/>	Certificate Validity	1 Year	<input type="checkbox"/>
	Class 3	<input type="checkbox"/>		With Org Name	<input type="checkbox"/>	Encryption	<input type="checkbox"/>		2 Years	<input type="checkbox"/>

## Section 1: Subscriber Details

Name\*:

Designation :

Date of Birth\*:         Gender \*:  Male  Female

Address (Residential address in case of Individual or Organization address in case of DSC with ORG )

Organisation Name \* :

Door No/Building Name \* :

Road/ Street/ Post Office \* :

Town/ City/ District \* :

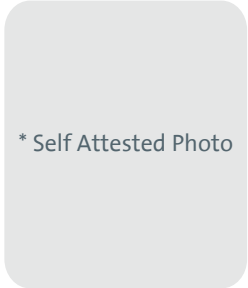
State/ Union Territory \* :

Country\* :  PIN Code\*

Telephone Number\* (with STD Code):

Mobile Number\* :

Email id\* :



## Section 2: Identity Proof Details

<b>Photo Identity Proof*</b> Identity Proof Name <input type="text"/> ( Eg: Pan Card, DL, Passport, ...) Identity Proof Number <input type="text"/>	<b>Address Proof*</b> Address Proof Name <input type="text"/> ( Eg: Passport, DL, Latest Telephone Bill, ...)
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Note\*: Subscriber's signature should appear on the Photo ID Proof.

## Section 3: Declaration

I hereby declare that all the information provided on this Subscription Form for the purpose of obtaining a digital certificate is true and correct to the best of my knowledge. I am aware, as a subscriber for a digital signature certificate, the duties and responsibilities are applicable under the IT Act, India and the SafeScript CA's CPS <https://www.safescrypt.com/pdf/cps.pdf>.

Signature of the Subscriber\*

Date\*:         Place\*:

Note\*: Subscriber has to sign before the Authorised LRA/Partner for Class3 DSC.

## Section 4: Authorisation (\*only for ORG DSC)

I, \_\_\_\_\_ acknowledge by my signature, that the Subscriber information in this document is complete and accurate as per our office records. I fully understand that the Subscriber is responsible to transact on the Organisation's behalf and I will ensure timely revocation of Digital Signature Certificate in case the employee leaves the company in future.

Signature & Organisation seal\*

### For office use only

Attestation By Sify Authorised LRA/Partner(\*For Class3 DSC Only)

I hereby declare that the subscriber has personally appeared before me and submitted the original document copies of ID proof. I have verified the same with TRUE COPY.

Signature and Seal \*

Date \*         Name \*

Note\*: Safescrypt at its discretion, will make a telephone call to verify the details of the Subscriber.

SafeScript CA Services brought to you by:

Sify Technologies Limited, 2nd Floor, Tidel Park, #4 Rajiv Gandhi Salai, Taramani, Chennai - 600113. E-Mail: [enquiries@safescrypt.com](mailto:enquiries@safescrypt.com)

Partner Name:	<input type="text"/>
Date of Issuance:	<input type="text"/>
City:	<input type="text"/>

**Signature Verification Letter**

TO SAFESCRYPT LIMITED

This is to Certify that .....  
..... (Name of the Organisation)  
with its Office at .....  
..... (Address of  
the Organisation) is maintaining a bank account (A/c No. ....)  
with our Bank ..... (Bank Name) and operating that  
account in the normal course of its business/activities. Mr/Ms.....  
..... is the authorized signatory for the operation of the  
account. His/Her signature as appearing below is duly attested (as per the records  
available with the bank).

(Signature of the Authorised Signatory)

(Signature of the Branch Manager)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Designation: \_\_\_\_\_

Phone No: \_\_\_\_\_

Date: \_\_\_\_\_

(Bank Seal)



**LIMITED / PRIVATE LIMITED FIRM REQUIRED BELOW MENTION DOCUMENTS**

1 Certificate application form

**(Along with applicant photo cross-signed by Proprietor himself)**

2 Signature Verification Letter (SVL).

**(Attested by Bank & By Authorized Signatory of the organization)**

3 One ID proof and one address proof of the Applicant

**(Attested by Banker or Notary or Gazette Officer) and (Also self attested by Applicant Mandatory)**

ID Proof	Address Proof
<ul style="list-style-type: none"><li>• Pan Card</li></ul>	<ul style="list-style-type: none"><li>• Voters ID</li></ul>
<ul style="list-style-type: none"><li>• Passport</li></ul>	<ul style="list-style-type: none"><li>• Passport</li></ul>
<ul style="list-style-type: none"><li>• Driving License</li></ul>	<ul style="list-style-type: none"><li>• Driving License</li></ul>
<ul style="list-style-type: none"><li>• Bank Passbook Attested by Banker</li></ul>	<ul style="list-style-type: none"><li>• Telephone Bill</li></ul>
	<ul style="list-style-type: none"><li>• Service tax / VAT / Sales tax</li></ul>
	<ul style="list-style-type: none"><li>• Electricity / Water Bill</li></ul>
	<ul style="list-style-type: none"><li>• Bank Passbook Attested by Banker</li></ul>

4 Any one of the Organization proof issued by government

**(Attested by authorized person of organization with org seal on 1<sup>st</sup>, 2<sup>nd</sup> & Last Page.)**

- Partnership Deed

***Click Informatics Private Limited***

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Web : [www.tenderscertificate.com](http://www.tenderscertificate.com)